

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
REGULAR WORK SESSION  
MONDAY, OCTOBER 4, 2021  
7:00P.M.**

**1. OPENING**

**1.1 Call to Order**

Council President McCarthy called the meeting to order at 7:02p.m.

**1.2 Roll Call**

Present: Mayor Eugene Grant, Councilmember Monica Higgs, Councilmember Hope Love, Councilmember Shireka McCarthy, Councilmember Kelly Porter, Councilmember Gerald Raynor, Sr., Councilmember Kizzie Scott, Councilmember Gloria Sistrunk

Staff: Joshua Johnson, NCC Inspector, Dashaun N. Lanham, City Clerk, Diamond Plater, Staff Assistant, Jeannelle B. Wallace, Interim City Manager

**1.3 Invocation and Pledge of Allegiance:**

The invocation was given by Council President McCarthy.

**1.4. Approval of Agenda**

It was motioned by Councilmember Porter and seconded by Councilmember Love to approve the agenda.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Gloria L Sistrunk, Kizzie Scott,

**2. PRESENTATIONS**

2.1. None.

**3. REPORTS**

**3.1 Mayor's Report**

- Mayor Grant was in attendance of the meeting but did not have a report for the Regular Work Session on Monday, October 4, 2021

**3.2 City Manager Report**

- Mrs. Wallace stated that the Financial Expenditure Report for the First Quarter reflects the expenditures for each department from July 1-September 30, 2021. We have spent approximately 8% of the total expenditures of the Fiscal Year 2021-2022 Budget.
- Mrs. Wallace stated that the Public Safety report reflects the training from the Government Office of Crime Control and Prevention. The car-jacking numbers are down 91% in Seat Pleasant, but it is up 300% in the Prince George's County overall. Motor Vehicles theft is down, assaults are up by a rash of teenagers coming into the city. We had a total loss of three vehicles due to speeding of minors in Seat Pleasant. The police officer and the perpetrators sustained minor injuries. The stats are listed in the public safety report by category.
- Mrs. Wallace stated that the Public Engagement Department was charged with obtaining a cable television station for Seat Pleasant. The issue is we may not have a franchise agreement with Verizon. The department is currently working with the City Clerk Department and Civic Plus to update the website.
- Mrs. Wallace stated that we are in the process of having the A/V installed in the Council Chambers, but there was a delay due to mold in the Council Chambers and the vendor being on another project with the Department of Defense.
- Mrs. Wallace stated that The Grants division has been working on numerous grants to include ARP-CLF.
- Mrs. Wallace stated that the City Clerk is continuing to work on PIA request at records pace and collecting the Business Personal Property Taxes. The Mayor and City Council may receive calls from several business owners due to them not being in compliance with paying taxes or with filing their reports.
- Mrs. Wallace stated that the City Attorney maybe updating the City Council in a Closed Meeting tomorrow regarding SPICE, they hired an attorney to prepare the release, which has been provided to the City Attorney and the city will not be signing the document until we receive the check for the remainder of the funds and each entity has been closed.
- Mrs. Wallace stated that the city is currently working on the audits for FY2020 and FY2021 and she will be sending letters to the Department of Legislative services regarding the delay with the audits. We had received the bank deposit information from Industrial Bank.

- Mrs. Wallace stated that the air conditioner for the third floor will be installed on tomorrow and unless we receive another shut-down from the Government, we may be able to open in the next few months.
- Mrs. Wallace responded to the Citizen Comments from September 13, 2021, and the request on the mosquito spray will not be taking place and DER spray the area based upon the number of complaints and they make the determination of the area to be sprayed. The report has been put on the city's website.
- Mrs. Wallace stated that the city received questions regarding the investigation and the response is that the city will not be releasing the outcome of the investigation due to the involvement of personnel. The police department investigation is still pending, and training has been done in use of force, insensitivity training.
- Mrs. Wallace stated that we have a complaint about dogs and animal control and this information can be found on the city's website under the Nuisance code.
- The city manager requested for the Public Engagement Manager and the EJD Director to work on shredding event for the city. The question regarding a dead tree can be consulted by an arborist. The question on the ruling of the mayor and his power. The response is that the City Council made changes to the Charter and the investigation is still on-going. The suit of \$500,000 and the city plan to pay it.
- Mrs. Wallace stated that there was no determination regarding the suit and if so, the insurance will cover the cost, and the insurance may increase next year.

### **3.3. City Council Committee Reports**

#### **3.4 Economic, Planning, Development & Housing Committee**

- Economic, Planning, Development & Housing Committee did not have report for the months of September.

#### **3.5 Finance & Budget Committee**

- The Finance and Budget Committee did not have report for the months of September.

#### **3.6 Government Affairs & Technology Committee**

- Council President McCarthy stated the committee met on September 27, 2021, and the Anacostia trail area to expand their boundaries. The committee requested that a draft resolution be submitted to the City Clerk, and it was requested for them to present to the full council.

### **3.7 Human Services, Health and Education Committee**

- The Human Services Health and education Committee did not have a report for the months of September.

### **3.8 Public Safety Committee**

- The Public Safety Committee did not have a report for the month of September.

### **3.9 Environmental Justice & Transportation Committee-**

- The Environmental Justice & Transportation Committee did not have report for the months of September.

## **4. LEGISLATION**

### **Resolution R-22-04 Approval of License Agreement and Installation of Pepco Vehicle Charging Stations**

Motion to Approve the License Agreement and Pepco Charging Station Location

Motion by Kelly Porter, second by Gloria L Sistrunk.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Gloria L Sistrunk

No: Kizzie Scott

### **4.2 Charter Amendment Resolution CA-22-01 Re-Enactment of Charter Amendment Resolution CA-20-02 Creating a New Section State of Emergency**

Motion to Approve Charter Amendment Resolution CA-22-01 Re-Enactment of Charter Amendment Resolution CA-20-02 Creating a New Section State of Emergency.

Motion by Kelly Porter, second by Gerald Raynor Sr.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr

No: Gloria L Sistrunk

Abstain: Kizzie Scott

#### **4.3 Charter Amendment Resolution CA-22-02 Re-Enactment of Charter Amendment Resolution CA-21-05 Succession of Duties**

Motion to Approve Charter Amendment Resolution CA-22-02 Re-Enactment of Charter Amendment Resolution CA-21-05 Succession of Duties

Motion by Gloria L Sistrunk, second by Gerald Raynor Sr.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Gloria L Sistrunk

Abstain: Kizzie Scott

#### **4.4 Charter Amendment Resolution CA-22-03 Re-Enactment of Charter Amendment Resolution CA-21-06 Amendment of the City Charter**

Motion to Approve Charter Amendment Resolution CA-22-03 Re-Enactment of Charter Amendment Resolution CA-21-06 Amendment of the City Charter

Motion by Gloria L Sistrunk, second by Gerald Raynor Sr.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Gloria L Sistrunk

Abstain: Kizzie Scott

#### **4.5 Charter Amendment Resolution CA-22-04 Re-Enactment of Charter Amendment Resolution CA-21-08 Amendment of the City Charter**

Motion to Approve Charter Amendment CA-22-04 Re-Enactment of Charter Amendment Resolution CA-21-06 Amendment of the City Charter

Motion by Gloria L Sistrunk, second by Hope Love.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Gloria L Sistrunk

Abstain: Kizzie Scott

### **5. UNFINISHED BUSINESS**

**5.1.** None.

### **6. NEW BUSINESS**

#### **6.1 Councilmanic Committee List for FY2022**

- Council President McCarthy stated that the Council Committee list has been updated and the wishes of the Council has been granted and each councilmember will continue to chair the committee.

## **6.2 Blue Sky Liquors Request for Sunday Sales**

- City Clerk Lanham stated that the letter of opposition was sent to the Board of License on Friday, October 1, 2021, and acknowledge by the BLC on Monday, October 4, 2021, for the Sunday Sales.
- Councilmember Sistrunk stated that there will be a rally out front of the location on tomorrow, Tuesday, October 5, 2021.
- Mrs. Wallace recommended that we receive the statistic for calls of service for the location of Blue-Sky Liquors.

## **6.3 Seat Pleasant COVID-19 Pandemic Response Policy Approval**

Motion to Approve the COVID-19 Pandemic Response Policy

Motion by Gerald Raynor Sr, second by Hope Love.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Gloria L Sistrunk

Abstain: Kizzie Scott

## **6.4 Variance Approval Request for 609 Birchleaf**

- Mrs. Wallace stated that the driveway to be widen on the property and it takes up two thirds on the front yard and concrete creates water run-off and she would not ordinarily approve of the measure. NCC has issued a stop work order in February 2021.
- Mrs. Wallace stated that she will suggest that they do the side with pavers, and it will prevent drainage issues.
- Councilmember Love inquired if someone resided in the property.
- Mr. Toye stated that the property is occupied  
Councilmember Porter inquire of the reason for widening the driveway?
- Mr. Toye stated that it is to allow he and his wife to park their cars in the driveway.
- Mr. Toye stated that the walkway has been completed in concrete
- Mr. Johnson stated that there are several properties on Birchleaf with concrete driveway and it has not created a drainage issue.

- The City Council unanimously approved the variance request for V-69-21
- Mr. Johnson requested for Mr. Toye obtain the PG County permit and a SP permit before moving forward.
- Councilmember Raynor inquire if the full yard will be covered with concrete?
- Mr. Toye stated that he has some grass along the concrete.

#### **6.5 Request for Constituent Service Funding**

- The City Council requested for Mrs. Wallace to locate \$3100 to be divided by \$1000 to Mayor Grant Promotional Activity and \$2100 to the City Council for \$300 per council person

#### **6.6 Approval to Open Bank Account**

Motion to Approve Letter to be sent to Wes Banco Bank to establish an account for the American Recovery Plan Funds with amounts to be determined.

Motion by Kelly Porter, second by Gloria L Sistrunk.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Gloria L Sistrunk

Abstain: Kizzie Scott

## **7. ANNOUNCEMENTS**

7.1 Public Session, Monday, October 11, 2021, Seat Pleasant City Council by Zoom Video at 7:00p.m. Meeting link details will be on the city's website

7.2 Regular Work Session, Monday, November 1, 2021, Seat Pleasant City Council by Zoom Video Meeting at 6:00p.m.

7.3 Public Session, Monday, November 8, 2021, by Zoom Video at 7:00om. Meeting link details will be on the city's website.

## **8. ADJOURN:**

The meeting adjourned at 8:58p.m.

Submitted by,

DocuSigned by:

*Dashaun N. Lanham*

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Dashaun N. Lanham, CMC  
City Clerk